

FILE COPY

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO**

**Academic Senate Agenda**

**March 4, 1986**

U.U. 220 - 1500-1700

**NOTE: IN THE ONE HOUR PRECEDING THIS MEETING, AND IN THE SAME ROOM, THERE WILL BE COFFEE IN HONOR OF DR. BERNARD GOLDSTEIN, CHAIR OF THE CSU ACADEMIC SENATE. LET DR. GOLDSTEIN KNOW YOUR CONCERNS - COME IN AND VISIT!**

**I. MINUTES:**

Approval of the February 11, 1986 Academic Senate Minutes (attached pp. 2 - 8)

*minutes removed*

**II. ANNOUNCEMENTS:**

Elections - Kellogg, Chair of the Elections Committee

**III. REPORTS:**

A. President/Provost

B. CSU Academic Senate Chair, Bernard Goldstein

**IV. BUSINESS ITEMS:**

**BECAUSE OF THE LENGTH OF THE AGENDA, A SPECIAL MEETING OF THE ACADEMIC SENATE IS SCHEDULED FOR MARCH 11, 1986**

- A. Resolution on Assigned Time - Lamouria (Second Reading) (attached pp. 9-10)
- B. Resolution on Facilitating Curriculum Planning - Williamson, Chair of the Curriculum Committee (Second Reading) (attached p. 11)
- C. Resolution on Guidelines for Breadth in New Bachelor's Degree Majors - Williamson, Chair of the Curriculum Committee (Second Reading) (attached p. 12)
- D. Resolution on Accuracy in Academia - Kersten, CSU Senator (Second Reading) (attached p. 13)
- E. Resolution to Establish Standing Committee on the Status of Women - Rogalla, Chair of the Ad Hoc Committee on Women (Second Reading) (attached p. 14)
- F. Resolution on the Bylaws for the Status of Women Standing Committee - Rogalla, Chair of the Constitution & Bylaws Committee (Second Reading) (attached pp. 15-16)
- G. Resolution on the Use of Lottery Funds - McNeil, Chair of the Ad Hoc Committee on Use of Lottery Funds (Second Reading) (attached pp. 17-19)
- H. Modifications to Cal Poly's Academic Senate Constitution and Bylaws - Rogalla, Chair of the Constitution & Bylaws Committee (First Reading)
- I. Resolution on Time Frame for Submission of Satisfactory Progress (SP) Grades - Hewitt, Chair of the Instruction Committee (First Reading) (attached p. 20)

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- J. Resolution on Support and Maintenance of a Teacher Effectiveness Program - Hewitt, Chair of the Instruction Committee (First Reading) (attached pp.21-22)
- K. Resolution on Giving of Finals During Finals' Week - Hewitt, Chair of the Instruction Committee (First Reading) (attached p. 23)

V. DISCUSSION ITEMS:

VI. ADJOURNMENT:

## BACKGROUND

When faculty FTEF allocations are made to each school, the dean is provided the authority for intra school distribution. Historically, the Office of the President has not accorded even this minor recognition to the Academic Senate which by any interpretation of collegiality is a partner in the shared decision making process.

## RESOLUTION ON DISTRIBUTION OF ASSIGNED TIME

(This is a resolution of the Executive Committee)

- Whereas, For Spring 1986, President Baker has asked the Provost to consider a 0.4 FTEF increase in assigned time for the Academic Senate; and
- Whereas, For Summer 1986 a second reading Academic Senate resolution requests 0.25 FTEF for the Senate chair position, and
- Whereas, For Fall, Winter and Spring 1986-1987, a second reading Academic Senate resolution requests 2.0 FTEF total Senate assigned time;
- Whereas, Historically, the distribution of FTEF within the Academic Senate has been determined by administration rather than by the Academic Senate Executive Committee; therefore
- Resolved,* That the Academic Senate Executive Committee urge President Baker to accord to the Academic Senate a working relationship consistent with partnership status; therefore
- Resolved,* That pending implementation of the preceeding resolved clause, the Academic Senate Executive Committee recommends to President Baker, the following division of Senate assigned time for Spring 1986 and for fiscal year 1986-1987:

Executive Committee Assigned Time Resolution  
Page 2

<u>OFFICE</u>	<u>SPRING '86</u>	<u>SUMMER '86</u>	<u>F.W.SP '86-'87</u>
Chair	0.6 FTEF	0.25 FTEF	0.75 FTEF
Vice Chair			0.15*
Secretary			0.15
Budget			0.20
Curriculum			0.20
GE&B	0.2		0.20
Long Range Plng			0.15
Personnel Plcy			0.20
UPLC			0.15 W only
Student Affairs			<u>0.10</u>
<b>TOTAL 2.00 FTEF</b>			

\*Currently included with Budget, Long Range Planning and Personnel Policy since the current Vice Chair is with Professional Consultative Services.

Proposed by:  
A.S. Executive Committee  
February 18, 1986

**Memorandum**

: Lloyd Lamouria, Chair  
Academic Senate

Date : December 16, 1985

File No.:

Copies : W. Baker  
J. Pohl

From : Tomlinson Fort, Jr.  
Provost

Subject: Faculty Position Summary - Assigned Time Detail

This is in response to your request of November 8, 1985 regarding assigned time utilization for 1985/86. Since your request goes beyond assigned time, I am providing a summary of the 906.3 positions contained in the Instructional Faculty cost center of the 1985/86 General Fund Support Budget.

Academic Year Faculty Allocations to Schools	796.7
Summer Quarter Faculty Allocations to Schools (annualized)	66.3
Athletic Coaching	10.6
Cooperative Education	5.2
University Health Emergency Leave Reserve	2.5*
University Assigned Time	2.5**
Provost's Reserve (AY + annualized Summer Quarter)	9.0**
Sabbatical Leaves (annualized)	13.5
TOTAL	906.3

The quarterly detail of the allocations marked with an asterisk or a double asterisk is outlined on the attached table. Assigned time is allocated from among the 11.5 positions marked with the double asterisk although as indicated on the detail, a number of the positions have gone to schools to satisfy unanticipated high demand coursework. The balance remaining from this 11.5 position total is 1.381 FTE positions. Obviously with two quarters of the Academic Year remaining, this is an extremely small reserve from which to service any health emergencies or high demand classes.

In addition, the deans have been delegated the authority to allocate assigned time to faculty within their school from the school faculty position allocation.

Attachment



# Detail of Health Emergency Leave/University Assigned Time/Reserve

Allocation	Summer 85	Fall 85	Winter 86	Spring 86	Total Quarter Positions	Annualized Positions	Current Balance
I. <u>Health Emergency Leave:</u>					Beginning Balance	2.5	
School of Agriculture		0.2			0.2	0.67	
School of Engineering		1.5	2.0	2.0	5.5	1.833	
TOTAL		1.7	2.0	2.5	5.7	1.9	
(A) Current Balance - Health Emergency Leave:							0.6
II. <u>University Assigned Time:</u>					Beginning Balance	2.5	
Speech Testing		0.2			0.2	0.067	
Academic Senate Chair		0.4	0.4	0.4	1.2	0.400	
ELM Testing Coord.		0.2	0.2	0.2	0.6	0.200	
GWT Coord.		0.6	0.6	0.6	1.8	0.600	
EPT Coord.		0.4	0.4	0.2	1.0	0.333	
Statistician on loan		0.2	0.2	0.2	0.6	0.200	
Health Prof. Coord.		0.13	0.13	0.13	0.39	0.130	
Faculty Athletic Rep.		0.4	0.4	0.2	1.0	0.333	
Inst. Computing Consultant		0.5	0.5	0.5	1.5	0.500	
TOTAL					8.29	2.763	
(B) Current Balance - University Assigned Time (deficit covered by balance in Provost Reserve)							-0.263
III. <u>Provost's Reserve:</u>					Beginning Balance	9.0	
a) <u>Allocations by School for Teaching:</u>							
SAGR (NRM)		0.4	0.4	0.4	1.2	0.4	
SAED (Landscape)		1.0	1.0	1.0	3.0	1.0	
SBUS (Finance)	0.7				0.7	0.233	
SCAH (Lec. Series)		0.5	0.5	0.5	1.5	0.500	
" (For. Lang.)	0.33				0.33	0.11	
" (Engl-GEB)			1.6	1.6	3.2	1.067	
" (GEB)		0.7	0.7	0.7	2.1	0.7	
" (Art)		1.0	1.0	1.0	3.0	1.0	
" (Alloc. Error)		0.4	0.4	0.4	1.2	0.4	
SENG (Teach. Suppl.)		1.0	2.0	1.0	4.0	1.333	
TEACH. SUPPL. SUBTOTAL	1.03	5.0	7.6	6.6	20.23	6.743	

108

117

ASSIGNED TIME ALLOC ONS AY 1985/86

SCHOOL OF AGRICULTURE

<u>Name</u>	<u>Dept.</u>	<u>Assigned Time Alloc.</u>			<u>Purpose</u>
		<u>F</u>	<u>W</u>	<u>S</u>	
Lamouria, L.	AE	.40	.40	.40	*Chair, Academic Senate
O'Keefe, T.	NRM	.20	.20	.20	*Coordinator, Cooperative Education
Rathbun, L.	Dean	.40	.40	.40	*Coordinator, International Ag Program
LaSalle, T.	DSci	.13	.13	.13	*Conduct Research, Kellogg Ntl. Fellowship
LaSalle, T.	DSci	.10	.10	.10	Coordinator, Agricultural Leadership Program
McGary, S.	AM	.20	.20	.20	Coordinator, MBA Recruitment
Saam, P.	FSN	.15	.15	.15	Coordinator, Dietetics Internship
Dingus, D.	SS	.25	.25	.25	Coordinator, Graduate Studies Program
Rosenfeld, A.	AM	.20	.20	.20	Coordinator, International Agricultural Development Program
Burns, C.	OH	.10	-0-	-0-	Coordinator, Mini Articulation Conference
Murphy, K.	ASci	-0-	.20	-0-	Coordinator, Alumni Public Relations
Strohman, R.	AE	-0-	-0-	.50	Coordinator, National ASAE meeting Registration, and Integration of MV10000 into teaching program
Hawkins, K.	AM	-0-	.20	.20	Maintenance, management and development of software in Ag Management Department's microcomputer lab
Vix, M.	AM	-0-	.20	.20	Management of the Market Information Room for the Ag Management Department
Genereux, D.	AM	-0-	.20	.20	Repair and maintenance of hardware in Ag Management Department's micro-computer lab
Lassanske, D.	OH	-0-	.25	-0-	Development of new and innovative ideas for recruitment and retention of Agriculture students

\*Supplemental allocation received from the Provost for these Assigned Time appointments.  
All other Assigned Time appointments were made from the school's faculty instructional position allocation.

ASSIGNED TIME REDUCTIONS IN TEACHING LOAD FOR ACADEMIC PLANNING DATA BASE  
BY SCHOOL, CAL POLY, SAN LUIS OBISPO

Page 2-7

November 1985

1985-86 ACADEMIC YEAR

NAME	DEPARTMENT	1985-86 ASSIGNED TIME/WIU						CODE	TYPE OF ASSIGNMENT	LEVEL
		FALL		WNTR		SPRG				
		WIU	POS	WIU	POS	WIU	POS			
<u>ARCHITECTURE &amp; ENVIRONMENTAL DESIGN</u>										
Hatcher, David	ARCE	1.0	.07	1.0	.07	1.0	.07	33	Curr Plng Studies	Dean
Martin, Michael	ARCH	1.3	.11	1.3	.11	1.3	.11	35	Inst-Rel Fac Plng	Dean
Smith, Gerald	LARC	1.0	.07	1.0	.07	1.0	.07	33	Curr Plng Studies	Dean
Ballew, Tom	ARCE	3.0	.20	3.0	.20	3.0	.20	23	Coop Ed Coord	Prov

x/c: Provost Fort  
Lloyd Lamouria



## Memorandum

10 E  
RECEIVED

FEB 25 1986

Lloyd H. Lamouria, Chair  
Academic Senate

Date : February 21, 1986

Academic Senate File No.:

Copies : Dr. Tomlinson Fort, Jr.  
Dr. M. Zafar IqbalFrom : *Kenneth D. Walters*  
Kenneth D. Walters, Dean  
School of Business

Subject: Assigned Time, School of Business

As I reported to your secretary on the telephone, the Dean's Office in the School of Business does not reserve faculty positions for the purpose of granting assigned time; this must occur at the departmental level from the department's own allocations, but requires the approval of the Dean's office.

The following faculty in the School of Business have been granted assigned time during the current academic year:

Accounting Department

Professor John Robison - 4 units (professional development)  
(Fall, 1985)

Business Administration Department

Professor John Lindvall - 3 units (professional development)  
(Fall, 1985)

Economics Department

Professor Michael Johnson - 3 units (large class--over 120  
students) (Fall, 1985)

Professor Alden Shiers - 3 units (large class--over 120 students)  
(Winter, 1986)

Business Administration Department

Professor Kiyoshi Kato - 2 units (professional development)  
(Winter, 1986)

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FEB 24 1986

**Academic Senate**To : Lloyd J. Lamouria  
Academic Senate

Date : February 24, 1986

File No.:

Copies : F. Lebens  
T. Fort  
B. Persall  
S. GeorgiFrom : Jon M. Ericson, Dean  
School of Communicative Arts and Humanities

Subject: School Assigned Time

Listed below are faculty who have received assigned time this academic year from the School of Communicative Arts and Humanities. The assigned time was awarded due to individual involvement with the oversight and coordination of IRA or other special activities and in recognition of additional responsibilities.

Robert Reynolds	Art	.26 FWS	Coordination and general oversight of student and faculty exhibits. . . student clubs.
William Little	Foreign Lang.	.13 FWS	General oversight of language lab. student clubs.
Randall Murray	Journalism	.13 FWS	General oversight of student publications and radio station.
Charles Hagen	Philosophy	.20 FWS	Coordinates multiple sections of Humanities courses.
Clifton Swanson	Music	.10 FWS	General oversight of all IRA and other music activities.
Anthony Barata	Music	.20-W	Continuing development of recording engineering classes and to provide additional time for professional contact with industry.
Talmage Scriven	Philosophy	.10 FWS	Coordination of multiple sections of Critical Thinking course.
Harry Sharp	Speech Comm.	.10 FWS	General oversight of IRA forensic program and other speech activities.
Roger Kenvin	Theatre/Dance	.13 FWS	General oversight of all drama activities as well as IRA dance activity.
Russell Whaley	Theatre/Dance	.20 FWS	Coordination and execution of design aspect of theatre productions.

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FEB 14 1986

State of California

Cal Poly

San Luis Obispo, California 93407

MEMORANDUM

**Academic Senate**

Date : February 12, 1986

To : Lloyd Lamouria, Chair  
Academic Senate

From

*Duane F. Bruley*  
: Duane F. Bruley, Dean  
School of Engineering

Copies : T. Fort

Subject : Faculty Position Summary for the School of Engineering

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Here is the information you requested concerning assigned time.

Al Andreoli	.10	Summer program development
	.40	Flight Simulation Lab
Mike Fitzpatrick	.40	Flight Simulation Lab
Ray Boche	.50	Computer Science Lab
Dragoslav Misic	.25	Course development
	.25	Teach course in M.E.
Don Morgan	.22	Develop academic programs
Sam Vigil	.20	Co-op Education Coordinator
Bill Backer	.09	Develop academic programs
Peter Lee	.10	Develop academic programs
Bob Wood	.20	Develop academic programs
Don Morgan	.22	Develop academic programs
Reza Pouraghabagher	.123	Develop academic programs (VAX during Summer quarter)
Les Goldfisher	.133	Teach course in M.E.
Lynne Landwehr	.083	Teach course in Comp Sci for Bill Plummer (ill)
unspecified	.267	Teach course in EL/EE
TOTAL:	<u>3.536</u>	

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## ASSIGNED TIME

## SCHOOL OF SCIENCE AND MATHEMATICS

1985-86

## Assigned Time Awarded from within School of Science and Mathematics

Name	Amount	Approval	For
Krejsa, Dick	4 WTU W 2 WTU S	Dean/Bio Dean/Bio	Retraining - Zoo 326 Research
Nelson, Richard	3 WTU S	Dean/Bio	Preparation for Implementation of Plant Tissue Concentration
Cichowski, Bob	3 WTU FWS	Dean/Chem	School Visit Program - Pacheco
Holz, Alan	3 WTU F	Dean/Math	Central Coast Math Project
Kato, Goro	6 WTU S	Dean/Math	Research - Dirac Type p-Adic Hyperfunction for an Algebraic Family in Characteristic p
Kennedy, Euel	4 WTU S	Dean/Math	Coordinator, Applied Math
Steinberg, Howard	2 WTU S	Dean/Math	Graduate Coordinator
Strickmeier, Bernard	4 WTU S	Dean/Math	Teacher Coordinator
Saenz, Rich	2 WTU W	Dean/Phys	Student Academic Services
Devore, Jay	3 WTU W	Dean/Stat	Research - Real Life Statistical Problems

## Assigned Time Awarded from External Sources

Name	Amount	Approval	For
Bowker, Les	6 WTU FWS	Provost	Campus Computing Coordinator
Fierstine, Harry	2 WTU FWS	Provost	Health Professions Chair
DeKleine, Art	3 WTU FWS	Provost	ELM Coordinator
Holz, Alan	3 WTU S	Provost	Central Coast Math Project Grant
Kato, Goro	3 WTU S	Provost	Affirmative Action Award
Warten, Ralph	3 WTU FWS	Provost	Co-op Coordinator - SOSAM
Zayed, Ahmed	3 WTU S	Provost	Affirmative Action Award
Hoffman, Ken	3 WTU FWS	Provost	Research - Behavior Geomagnetic Field
Smidt, Bob	3 WTU FS	Provost	Statistician on Loan Program
Smith, Kent	3 WTU W	Provost	Statistician on Loan Program



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SCHOOL ASSIGNED TIME  
FALL QUARTER, 1985  
SCHOOL OF PROFESSIONAL STUDIES AND EDUCATION

NAME	DEPT	WTU	PURPOSE
McBride, Susan	ED	3.0	Assist in School Visitation Project
Mosher, Lynn	IT	3.0	Coordinate Designated Subjects Credential
Acord, Pat	PE/REC	1.5	Coordinate graduate program in PE
Jamieson, Lynn	PE/REC	3.0	Coordinate Recreation Administration major program
Proctor, Andrew	PE/REC	3.0	Coordinate Physical Education major program
Nelson, Linden	PSYHUMDEV	0.5	Team teach large lecture
Ryan, Kathleen	" "	2.5	Team teach large lecture
Slem, Charles	" "	2.5	Team teach large lecture
Curtis, William	" "	0.5	Team teach large lecture

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SCHOOL ASSIGNED TIME  
WINTER QUARTER, 1986  
SCHOOL OF PROFESSIONAL STUDIES AND EDUCATION

NAME	DEPT	WTU	PURPOSE
Davidman, Leonard	ED	3.0	1. Develop a 2-year projected schedule of teacher education classes which will provide for needs of teacher candidates working full time 2. Study scheduling process to be able to do dept. scheduling
McBride, Susan	ED	3.0	1. Assist in School Visitation Project
Weber, Barbara	HE	3.0	1. Department accreditation
Labhard, Lezlie	HE	3.0	1. Department accreditation
Mosher, Lynn	IT	3.0	1. Coordinate Designated Subjects Credential
Acord, Pat	PE/REC	1.5	1. Coordinate graduate program in PE
Jamieson, Lynn	PE/REC	3.0	1. Coordinate Recreation Administration major program
Proctor, Andrew	PE/REC	3.0	1. Coordinate Physical Education major program
Blodget, Robert	PSYHUMDEV	3.0	1. Assist in School Visitation Project
Federer, Dale	" "	0.5	1. Team teach large lecture
Nelson, Linden	" "	0.5	1. Team teach large lecture
Ryan, Kathleen	" "	2.5	1. Team teach large lecture
Slem, Charles	" "	2.5	1. Team teach large lecture

SCHOOL ASSIGNED TIME  
 SPRING QUARTER, 1986  
 SCHOOL OF PROFESSIONAL STUDIES AND EDUCATION

NAME	DEPT	WTU	PURPOSE
Mosher, Lynn	IT	3.0	Coordinate Designated Subjects Credential
Acord, Pat	PE/REC	1.5	Coordinate graduate program in PE
Jamieson, Lynn	PE/REC	3.0	Coordinate Recreation Administration major program
Proctor, Andrew	PE/REC	3.0	Coordinate Physical Education major program
Federer, Dale	PSYHUMDEV	0.5	Team teach large lecture
Holder, Elaine	" "	0.5	Team teach large lecture
Nelson, Linden	" "	0.5	Team teach large lecture
Ryan, Kathleen	" "	2.5	Team teach large lecture
Slem, Charles	" "	2.5	Team teach large lecture

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**ACADEMIC SENATE**  
OF  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California

**AS-\_\_\_\_-86**

**RESOLUTION ON**  
**FACILITATING CURRICULUM PLANNING**

- WHEREAS, The Academic Senate Curriculum Committee desires to assist the university departments in the orderly development of their curriculum and timely submission of their catalog proposals; and
- WHEREAS, The Academic Senate Curriculum Committee has encountered differing emphasis of existing curriculum regulations in different catalog cycles; and
- WHEREAS, Curriculum development and catalog proposal regulations are changed by the Chancellor's Office; therefore, be it
- RESOLVED: That the Academic Senate Curriculum Committee prepare a memorandum reporting the results of consultations with the Vice Provost's Office, and any other information past catalog cycles have shown to be pertinent, for distribution to the university departments by the fifth week of the Spring Quarter; and be it further
- RESOLVED: That the memorandum will include a statement encouraging departments to consult in the early stages of their curriculum planning with other departments that will be affected by their curriculum changes, and describing the benefits such consultation can have on subsequent catalog proposals; and be it further
- RESOLVED: That in the Fall Quarter of the school year when catalog proposals are due, a representative from the Vice Provost's Office and each school representative on the Academic Senate Curriculum Committee will meet with the chair of the school curriculum committee of his/her respective school and a representative of each of the departments in that school to discuss preparation of catalog proposals.

Proposed by: *CURRIC COM.*  
Daniel Williamson  
February 4, 1986

**ACADEMIC SENATE**  
**OF**  
**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
San Luis Obispo, California

**AS-\_\_\_\_-86**

**RESOLUTION ON**  
**GUIDELINES FOR BREADTH IN NEW BACHELOR'S DEGREE MAJORS**

- WHEREAS, The Chancellor's Office has prepared "Policy Guidelines for Breadth in New Bachelor's Degree Majors" which offer campuses guidance on review of such proposals; and
- WHEREAS, The Academic Senate CSU recommends that each campus use these guidelines when approving new degree programs; and
- WHEREAS, The pressures toward narrow specialization in New Bachelor's Degree Programs are of particular concern to a polytechnic university; and
- WHEREAS, It is essential that the bachelor's degree not sacrifice comprehensiveness and durability for the enhancement of immediate employability; and
- WHEREAS, Opportunity for narrow specialization is available through graduate study or through options or concentrations within degree programs at California Polytechnic State University; therefore, be it
- RESOLVED: That the Academic Senate of the California State University of San Luis Obispo in all reviews of new degree programs endorse the use of the "Policy Guidelines for Breadth in New Bachelor's Degree Majors" in a manner consistent with our mission as a polytechnic university.

Proposed by: CURRICULUM COM.  
Daniel Williamson  
February 4, 1986



**ACADEMIC SENATE  
OF  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY**

**AS-\_\_\_\_-86**

**RESOLUTION ON  
"ACCURACY IN ACADEMIA"**

- WHEREAS, The Academic Senate of California Polytechnic State University consistently has defended academic freedom and responsibility within California Polytechnic State University ; and
- WHEREAS, A new obstacle to academic freedom is an organization entitled "Accuracy in Academia" which has emerged in California and in the rest of the nation; and
- WHEREAS, This organization intends to monitor faculty classroom statements "for liberal bias"; therefore, be it
- RESOLVED: That the Academic Senate of California Polytechnic State University oppose the efforts of "Accuracy in Academia" because it endangers academic freedom and responsibility within California Polytechnic State University; and be it further
- RESOLVED: That the Academic Senate of California Polytechnic State University also urge the President of the University to oppose the efforts of "Accuracy in Academia".

Proposed by:  
The Executive Committee  
February 7, 1986  
Revised February 11, 1986

**ACADEMIC SENATE**  
OF  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California

Background:

The Ad Hoc Committee on Women's Issues has deliberated and unanimously agreed a standing committee of the Academic Senate be established. Status of Women Committee is a proper title for the committee. The committee is envisioned to be an on-campus focal point for issues of special importance to women. It will fill a void in our current structure.

**AS-\_\_\_\_-86**

**RESOLUTION TO ESTABLISH STANDING COMMITTEE**  
**ON STATUS OF WOMEN**

- WHEREAS, No central point exists on this campus for collection and dissemination of information concerning issues of importance to women; and
- WHEREAS, This campus lacks a women's studies academic program and a women's studies resource center; and
- WHEREAS, There is a need for a more complete program of counseling and advising women reentering the work force or to prepare alumnae for entry into non-traditional fields; therefore, be it
- RESOLVED: That the Academic Senate establish a standing committee to be identified as Status of Women Committee.

Proposed by:  
Ad Hoc Committee on Women's  
Issues February 4, 1986  
Revised February 11, 1986

15

**ACADEMIC SENATE**  
**OF**  
**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California**

Background: Accompanying the adoption of the RESOLUTION TO ESTABLISH STANDING COMMITTEE ON STATUS OF WOMEN is the following RESOLUTION ON BYLAWS FOR THE STATUS OF WOMEN STANDING COMMITTEE OF THE ACADEMIC SENATE, which provides for the bylaw provision of a standing committee on the status of women.

**AS-\_\_\_\_-86**

**RESOLUTION ON**  
**BYLAWS FOR THE STATUS OF WOMEN**  
**STANDING COMMITTEE OF THE ACADEMIC SENATE**

WHEREAS, The Resolution to Establish Standing Committee on Status of Women (AS-\_\_\_\_-86) was adopted on \_\_\_\_\_, 1986, recommending the establishment of a standing committee to be identified as the Status of Women Committee; therefore, be it,

RESOLVED: That the following changes be made to the Academic Senate Bylaws of Cal Poly, establishing the membership and charge of the Status of Women (standing) Committee:

**VII. COMMITTEES**

**H. STANDING COMMITTEES**

- 14. Status of Women Committee*
- 14. Student Affairs*
- 15. Student Affairs*

**RESOLUTION ON BYLAWS FOR THE STATUS OF WOMEN  
STANDING COMMITTEE OF THE ACADEMIC SENATE**

Page Two

VII. COMMITTEES

I. COMMITTEE DESCRIPTIONS

*14. Status of Women Committee*

*a. Membership*

*The ex-officio members of the Status of Women Committee shall be the Student Affairs officer or his/her designee, a part-time faculty member to be appointed by the Chair of the Academic Senate with approval of the Executive Committee, and one ASI representative.*

*b. Responsibilities*

*The Status of Women Committee shall be responsible for reviewing the recommendations on resolutions passed by the CSU Commission on the Status of Women. The committee also shall respond to issues that concern women on campus.*

14. Student Affairs

15. *Student Affairs*

Proposed by:  
Constitution & Bylaws  
Committee on February 4,  
1986

**ACADEMIC SENATE**  
**OF**  
**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California**

Background:

Following a request from Vice Chancellor Dale Hanner for campus counsel on lottery funds, the Ad Hoc Committee on the Use of Lottery Funds was established by the Academic Senate Chair.

Guidelines Used in Preparing Report:

The possible uses of lottery funds were developed (insofar as was feasible), consistent with:

- President Baker's October 10, 1985 address "Cal Poly and California in the Next Decade"
- The Trustees' Statement on Collegiality, dated September 18, 1985
- Restrictions outlined by Vice Chancellor Hanner in his December 12, 1985 letter to CSU presidents, particularly that the Lottery Act declares it is the intent "that the net revenues of the California State Lottery shall not be used as substitute funds but rather shall supplement the total amount of money allocated for public education in California...." and that "...all funds allocated from the California State Lottery Education Fund shall be used exclusively for the education of pupils and students and no funds shall be spent for acquisition of real property, construction of facilities, financing of research or any other non-instructional purpose...."

The Committee was guided but not bound by limitations on uses which were called to the attention of the Committee. The reason for this approach was that in order to achieve goal attainment, it may be necessary to strongly support needs which are outside of announced guidelines.

General Statements and Recommendations:

Allocation of funds at School/Departmental levels should be flexible and administered within the guidelines of this document.

The review process for allocation should be ongoing to ensure that funds are utilized according to stated guidelines. Faculty participation in the review process is essential.

The issue of campus procedures for allocation needs to be addressed. The Committee feels that this may be even more important than developing a list of possible uses of lottery funds. This task may be most suitable for the Academic Senate Budget Committee.



Consideration should be given to setting lottery money aside in an endowment fund until procedures are developed on each campus as to where to allocate the money and what the procedures for allocation will be.

The list of possible uses of lottery funds presented is not all inclusive and should be subject to review and change.

AS-\_\_\_\_-86

**RESOLUTION ON  
USE OF LOTTERY FUNDS**

WHEREAS, Lottery funds should be supplemental to normal budgeted educational activities; and

WHEREAS, Allocation of funds at School/Departmental levels should be flexible; therefore, be it

RESOLVED: That the Academic Senate urge President Warren J. Baker, to support the following seven, non-prioritized uses of lottery funds (with examples in each category):

1. Center (non-specified) or Centers of Excellence for Undergraduate and/or Graduate Studies
2. Endowments
  - Professional Chairs
  - Visiting Lecturers
  - Sponsored Symposia
  - Women's Center
3. Graduate Program Development and Implementation
  - Teaching Assistantships
  - Research Assistantships
  - Graduate Thesis Project Support
4. Learning Assistance Activities
  - Peer Tutoring Support
  - Computer Assisted Information Retrieval
  - Funding for Diagnostic and Placement Testing through the Testing Center

5. Professional Development
  - Teaching Methodology Improvement
  - In-State and Out-of-State Travel to Attend Seminars and for Presentation of Papers
  - Conference Fees
  - Information Transfer
  - Preparation and Publication of Papers
  - Information Retrieval
6. Staff Enrichment
  - Substitute Teachers
  - Release Time
    - Instructionally Related
    - Teaching Advancement
    - University Enhancement
  - Additional Staffing to Keep Class Size Down
  - Compensation for Overload Teaching
7. Teaching Program Enrichment
  - Student Assistants
  - Field Trip Support
  - Senior Project Support
  - Internships
    - Outreach
    - Supervision
  - Cooperative Education
    - Outreach
    - Supervision
  - Instructional Materials Production and Acquisition

Proposed by:  
Ad Hoc Committee on Use  
of Lottery Funds  
February 4, 1986

**ACADEMIC SENATE**  
OF  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California

**AS-\_\_\_\_-86**

**RESOLUTION ON**  
**TIME FRAME FOR SUBMISSION OF**  
**SATISFACTORY PROGRESS (SP) GRADES**

WHEREAS, Executive Order 268 "Grading Symbols," dated September 1, 1977 states:

The Satisfactory Progress symbol shall be used in connection with thesis, project, and similar courses where assigned work frequently extends beyond a single academic term and may include enrollment in more than one term; and

WHEREAS, The Satisfactory Progress symbol is replaced with an appropriate final grade within one year of its assignment except for Master's thesis enrollment (in which case the time limit shall be established by the appropriate campus authority); and

WHEREAS, At California Polytechnic State University, there is no policy whereby a Satisfactory Progress is converted to a grade of "F" after a designated time period has elapsed and the work is not completed; therefore, be it

RESOLVED: That an "SP" symbol, assigned for undergraduate project work, be converted to a grade of "F" if the work is not completed within one calendar year immediately following the term during which it was assigned; and be it further

RESOLVED: That a similar policy with a two-year limitation be assigned for Master's thesis work.

Proposed by:  
Instruction Committee  
February 19, 1986  
Revised February 25, 1986

21

**ACADEMIC SENATE  
OF  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California**

**Background:**

Since 1981, the Education Department has offered a course entitled "Maintaining Teacher Effectiveness" to help Cal Poly instructors improve their communication skills and, hence, their effectiveness in the classroom. There is considerable documentation attesting to the value of this program as an instrument to improving teaching effectiveness. This course has been dropped from the 1986-1988 catalog due to lack of funding. This leaves a major void in the discipline of teacher effectiveness training for Cal Poly's faculty. The Instruction Committee of the Academic Senate herewith submits the following resolution:

**AS-\_\_\_\_-86**

**RESOLUTION ON THE PROPOSAL FOR THE SUPPORT AND  
MAINTENANCE OF A TEACHER EFFECTIVENESS PROGRAM AT  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY**

- WHEREAS, California Polytechnic State University is a noted undergraduate teaching institution; and
- WHEREAS, effective teaching is essential to maintaining a quality undergraduate program; and
- WHEREAS, Expertise in a given discipline alone does not ensure effective communication of this knowledge to others; and
- WHEREAS, ED 581 (Maintaining Teacher Effectiveness) which has proven to be an effective program assisting faculty in this important aspect of professional growth and development not been taught since 1984; and
- WHEREAS, Cancellation of the Education Department's offering amounts to a cancellation of the Cal Poly Teacher Effectiveness Program; and

Page Two

**RESOLUTION ON THE PROPOSAL FOR THE SUPPORT AND MAINTENANCE OF A  
TEACHER EFFECTIVENESS PROGRAM AT CALIFORNIA POLYTECHNIC STATE  
UNIVERSITY**

- WHEREAS, This absence of a program for faculty development is contrary to the best interests of the university in maintaining a quality undergraduate program; and
- WHEREAS, The Ad Hoc Committee on Use of Lottery Funds has recommended the use of these monies for teaching methodology improvement; therefore, be it
- RESOLVED: That California Polytechnic State University establish a program to (1) assist teachers in developing their instructional competence, and (2) encourage experimentation in teacher effectiveness including programs involving interdisciplinary projects; and be it further
- RESOLVED: That California Polytechnic State University create and maintain an organized program, to include a course such as "Maintaining Teacher Effectiveness" to accomplish these goals and support such a program on an ongoing basis.

Proposed by:  
Instruction Committee  
February 19, 1986  
Revised February 25, 1986



**ACADEMIC SENATE**  
OF  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California

**AS—86**

**RESOLUTION ON**  
**GIVING OF FINALS DURING FINALS' WEEK**

- WHEREAS, CAM 484 "Final Examinations" sets forth the California Polytechnic State University policy on the giving of finals during a designated time; and
- WHEREAS, This designated time is referred to as Finals' Week; and
- WHEREAS, There is an increasing number of finals being given during the week prior to Finals' Week; and
- WHEREAS, This practice results in disruption of classes and is in clear violation of CAM 484; and
- WHEREAS, Each faculty member is responsible for the administering of his/her finals during the designated time; therefore, be it
- RESOLVED: That the Academic Senate request again that Administration enforce CAM 484; and be it further
- RESOLVED: That faculty not meeting the guidelines of CAM 484 be recorded as absent on any day for which they were designated to administer finals.

Proposed by:  
Instruction Committee  
February 19, 1986

## ASSIGNED TIME

### BACKGROUND

The historical level of assigned time support for the Academic Senate has and continues to be 0.4 FTEF. Exceptions have occurred. There is a long and unbroken record of requests from former Senate chairs to administration explaining the need for recognition and the essentiality of increasing the FTEF for both the Senate chair and other functions. In June, November and again in December 1985 attempts (including a Senate Executive Committee resolution to the President) were all unsuccessful in an attempt to increase assistance for the current year.

Your present Senate Chair worked half time this past summer without recompense. Since September 1, 1985, he has, and continues to devote full time to the Senate on an allocation of 0.4 FTEF. The contribution of several of the standing committee chairs is also excessive and with no assigned time.

The need of Academic Senates is recognized state-wide. The CSU Academic Senate per Resolution AS-1634-86/FA has urged the Chancellor to adequately support local academic senates.

For comparison purposes, data supplied by Dr. Joan G. Schroeder, Chair, Academic Senate, CSU, Fresno, are as follows:

	<u>FRESNO</u>	<u>CAL POLY</u>
Staff Support	OA II, 12 mo	
Staff Support	CA III, 10 mo.	CA II, 12 mo.
Senate Chair	0.75 FTEF	0.4 FTEF
Senate Other	1.25 FTEF	

## RESOLUTION ON ACADEMIC SENATE ASSIGNED TIME

Whereas, The charge by the Board of Trustees to both the Academic Senate and Administration is shared decision making and complementary achievement; and

Whereas, The Board of Trustees in their Statement on Collegiality assigned prime collegial governance responsibilities to faculty; and

Whereas, Implementation of faculty prime collegial governance responsibilities requires significant staff and FTEF support; therefore

*Resolved,* That President Warren J. Baker be urged to support the following requests for assigned time to better facilitate Academic contributions to campus governance:

1. Effective Summer Quarter 1986
  - 0.25 FTEF for Senate Chair
2. Effective for Fall, Winter, Spring 1986-87
  - 0.75 FTEF for Senate Chair
  - 1.25 FTEF for other Senate needs

Proposed by:  
Executive Committee  
February 7, 1986  
Revised Feb. 11, 1986